# STOKSON

### INFORMATION CLAUSE

STOKSON Spółka Jawna Henryk Stokłosa i Wspólnicy Ul. Stacyjna 1, 41-500 Chorzów NIP: 6270015196, REGON: 003454150

### **INFORMATION CLAUSE FOR CONTRACTORS**

- 1. The controller of your personal data is STOKSON Spółka Jawna Henryk Stokłosa i Wspólnicy Ul. Stacyjna 1, 41-500 Chorzów, NIP: 6270015196, REGON: 003454150.
- 2. The Controller has appointed a Data Protection Officer in the person of Mrs. Dominika Świerczyńska. For information regarding your personal data, please contact the Data Protection Officer's mailbox: iod@stokson.com.pl.
- 3. Your personal data will be processed for the purpose of:
  - a. performance of the contract and taking action at the request of the data subject before concluding the contract in accordance with the premise of Article 6 (1) (b) of the GDPR;
  - b. fulfillment of legal obligations incumbent on the controller related to, for example, financial and accounting settlement pursuant to Article 6 (1) (c) of the GDPR;
  - c. pursuing claims based on the implementation of the legitimate interest of the Company Article 6 (1) (f) of the GDPR;
  - d. maintaining business relations on the basis of the legitimate interest of the controller Article 6 (1) (f) of the GDPR;
- 4. Your personal data will be transferred to the e-mail hosting provuder, courier companies, Poczta Polska S.A., banks, software suppliers and other entities when it results from the provisions of law.
- 5. Your personal data will not be transferred to third countries.
- 6. Your personal data will be processed for the duration of the contract, and then within the contract-related claims' limitation period. Data from financial documents will be processed for the time resulting from the provisions of accounting law.
- 7. You have the right to access your data and the right to rectify, limit processing, delete data and express objection.
- 8. Providing your personal data is necessary for the conclusion and performance of the contract.
- 9. You have the right to lodge a complaint with the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw) if you believe that the processing of personal data violates the law.
- 10. Your data will not be subject to profiling and no automated decisions will be made on their basis.

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# INFORMATION CLAUSE FOR PERSONS PARTICIPATING IN RECRUITMENT

Pursuant to Article 13 and Article 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR), we inform you that:

- 1. The Controller of your personal data is STOKSON Spółka Jawna Henryk Stokłosa i Wspólnicy Ul. Stacyjna 1, 41-500 Chorzów, NIP: 6270015196, REGON: 003454150.
- 2. The Controller has appointed a Data Protection Officer in the person of Mrs. Dominika Świerczyńska. For information regarding your personal data, please contact the Data Protection Officer's mailbox: iod@stokson.com.pl.
- 3. Your personal data will be processed in order to carry out the recruitment process:
  - a. on the basis of the provisions of the Labour Code and the expressed consent Article 6 (1) (c) and (a) of the GDPR for employment contracts
  - b. on the basis of the provisions of the Civil Code and the expressed consent Article 6 (1) (b) and (a) for civil law contracts.

Your personal data may be processed for the purpose of future recruitment if you have given your separate consent to such processing in accordance with the basis of Article 6 (1) (a) of the GDPR.

Your data may be processed for the purpose of pursuing claims and defending against claims based on the premise of the legitimate interest of the controller – Article 6 (1) (f) of the GDPR.

- 4. Your personal data will be transferred to the hosting company enabling you to send an e-mail and to recruitment support portals, employment agencies, job centres and other entities when it results from the law.
- 5. Your personal data will be processed until the end of the recruitment process or the expiry of claims. If you agree to future recruitment, the data will be processed until you withdraw your consent, but not longer than 6 months.
- 6. You have the right to access your data and the right to rectify, delete, limit processing, the right to transfer data, withdraw consent at any time, without affecting the lawfulness of processing carried out on the basis of consent before its withdrawal and expressing objection.
- 7. Your personal data will not be transferred to third countries.
- 8. Providing your personal data is voluntary, but failure to do so will prevent from participating in the recruitment process.
- 9. You have the right to lodge a complaint with the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw) if you believe that the processing of personal data violates the law.
- 10. Your data will not be subject to profiling and no automated decisions will be made on their basis.



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# INFORMATION CLAUSE FOR PERSONS USING THE CONTACT FORM

- 1. The Controller of your personal data is STOKSON Spółka Jawna Henryk Stokłosa i Wspólnicy Ul. Stacyjna 1, 41-500 Chorzów, NIP: 6270015196, REGON: 003454150.
- 2. The Controller has appointed a Data Protection Officer in the person of Mrs. Dominika Świerczyńska. For information regarding your personal data, please contact the Data Protection Officer's mailbox: iod@stokson.com.pl.
- 3. Your personal data will be processed in order to answer the inquiry, on the basis of the legitimate interest of the controller Article 6 (1) (f) of the GDPR.
- 4. Your personal data will be transferred to the hosting company enabling you to send an inquiry and to the email inbox hosting provider.
- 5. Your personal data will not be transferred to third countries.
- 6. Your personal data will be processed within the claims' limitation period.
- 7. At any time you have the right to access your data, as well as the right to rectify and delete them, limit their processing, the right to transfer the data and the right to express objection.
- 8. Providing your personal data is voluntary but necessary to respond to the inquiry.
- 9. You have the right to lodge a complaint with the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw) if you believe that the processing of personal data violates the law.
- 10. Your data will not be subject to profiling and no automated decisions will be made on their basis.



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### INFORMATION CLAUSE FOR PERSONS PARTICIPATING IN MARKETING ACTIVITIES

- 1. The Controller of your personal data is STOKSON Spółka Jawna Henryk Stokłosa i Wspólnicy Ul. Stacyjna 1, 41-500 Chorzów, NIP: 6270015196, REGON: 003454150.
- 2. The Controller has appointed a Data Protection Officer in the person of Mrs. Dominika Świerczyńska. For information regarding your personal data, please contact the Data Protection Officer's mailbox: iod@stokson.com.pl.
- 3. Your personal data will be processed for marketing purposes on the basis of your consent Article 6 (1) (a) of the GDPR or, if you are a customer of the company, on the basis of the legitimate interest of the controller Article 6 (1) (f) of the GDPR.
- 4. Your personal data will be transferred to the hosting provider of the website and e-mail, social networks on which marketing campaigns are carried out.
- 5. Your personal data will be processed until you withdraw your consent or, if the processing is based on the legitimate interest of the controller, until you express objection.
- 6. You have the right to access your data and the right to rectify, delete, limit processing, the right to withdraw consent at any time without affecting the compliance of with the law of processing, which was made on the basis of consent before its withdrawal and the right to express objection.
- 7. Your personal data will be transferred to third countries based on standard contractual clauses.
- 8. Providing your personal data is voluntary.
- 9. You have the right to lodge a complaint with the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw) if you believe that the processing of personal data violates the law.
- 10. Your data will not be subject to profiling and no automated decisions will be made on their basis.

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STOKSON Spółka Jawna Henryk Stokłosa i Wspólnicy
Ul. Stacyjna 1, 41-500 Chorzów

NIP: 6270015196, REGON: 003454150

INFORMATION CLAUSE FOR NATURAL PERSONS ACTING AS MEMBERS OF BODIES OF LEGAL PERSONS, PROXIES, ATTORNEYS, REPRESENTATIVES OF CUSTOMERS OR CONTRACTORS AND CONTACT PERSONS ON THE PART OF THE CUSTOMER, CONTRACTOR

- 1. The Controller of your personal data is STOKSON Spółka Jawna Henryk Stokłosa i Wspólnicy Ul. Stacyjna 1, 41-500 Chorzów, NIP: 6270015196, REGON: 003454150.
- 2. The Controller has appointed a Data Protection Officer in the person of Mrs. Dominika Świerczyńska. For information regarding your personal data, please contact the Data Protection Officer's mailbox: iod@stokson.com.pl.
- 3. Your personal data will be processed for the purpose of:
  - a. establishing business relations, including signing contracts or in order to contact in connection with the implementation of the contract pursuant to Article 6 (1) (f) of the GDPR
  - b. pursuing claims and defending against claims pursuant to Article 6 (1) (f) of the GDPR
  - c. fulfillment of legal obligations incumbent on the controller related to e.g. financial and accounting settlement pursuant to Article 6 (1) (c) of the GDPR;
- 4. Your personal data will be transferred to the e-mail hosting provider, courier companies, transport companies, Poczta Polska S.A., banks, software suppliers and other entities when it results from the provisions of law.
- 5. Your personal data will not be transferred to third countries.
- 6. Your personal data will be processed for the duration of the contract, and then within the contract-related claims's limitation period. Data from financial documents will be processed for the time resulting from the provisions of accounting law.
- 7. You have the right to access your data and the right to rectify, limit processing, delete data and express objection.
- 8. We have obtained your data:
  - in the event that you are a person representing the company from the entity in which you act as a member of the bodies of legal persons and from the National Court Register,
  - in the event that you are a person appointed by the contact entity: from the entity in which you perform this function under the contract being implemented
- 9. You have the right to lodge a complaint with the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw) if you believe that the processing of personal data violates the law.
- 10. Your data will not be subject to profiling and no automated decisions will be made on their basis.

### INFORMATION CLAUSE

STOKSON Spółka Jawna Henryk Stokłosa i Wspólnicy Ul. Stacyjna 1, 41-500 Chorzów

NIP: 6270015196, REGON: 003454150

# **INFORMATION CLAUSE FOR CUSTOMERS**

Pursuant to Article 13 and Article 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR), we inform you that:

- 1. The Controller of your personal data is STOKSON Spółka Jawna Henryk Stokłosa i Wspólnicy Ul. Stacyjna 1, 41-500 Chorzów, NIP: 6270015196, REGON: 003454150.
- 2. The Controller has appointed a Data Protection Officer in the person of Mrs. Dominika Świerczyńska. For information regarding your personal data, please contact the Data Protection Officer's mailbox: iod@stokson.com.pl.
- 3. Your personal data will be processed for the purpose of:
  - a. performance of the contract and taking action at the request of the data subject before concluding the contract in accordance with the premise of Article 6 (1) (b) of the GDPR;
  - b. fulfillment of legal obligations incumbent on the controller related to, for example, financial and accounting settlement pursuant to Article 6 (1) (c) of the GDPR;
  - c. pursuing claims based on the implementation of the legitimate interest of the Company Article 6 (1) (f) of the GDPR;
  - d. maintaining business relations on the basis of the legitimate interest of the controller Article 6 (1) (f) of the GDPR;
  - e. handling complaints on the basis of a legal obligation incumbent on the controller Article 6 (1) (c) of the GDPR.
- 4. Your personal data will be transferred to the e-mail hosting provider, courier companies, transport companies, Poczta Polska S.A., banks, software suppliers and other entities when it results from the provisions of law.
- 5. Your personal data will not be transferred to third countries.
- 6. Your personal data will be processed for the duration of the contract, and then within the contractrelated claims' limitation period. Data from financial documents will be processed for the time resulting from the provisions of accounting law.
- 7. You have the right to access your data and the right to rectify, limit processing, delete data and express objection.
- 8. Providing your personal data is necessary for the conclusion and performance of the contract.
- 9. You have the right to lodge a complaint with the President of the Office for Personal Data Protection (ul. Stawki 2, 00-193 Warsaw) if you believe that the processing of personal data violates the law.

Your data will not be subject to profiling and no automated decisions will be made on their basis.